

KENTUCKY BOARD OF LICENSURE FOR PASTORAL COUNSELORS
Regular Board Meeting
March 11, 2022
1:00 pm

The Board meeting of the Kentucky Board of Licensure for Pastoral Counselors was held on March 11, 2022, via Zoom Conference call.

MEMBERS PRESENT

Elizabeth Ellis
Crystal Shepherd, Chair
Andrew Cole
Gerry Hearn

DEPT OF PROFESSIONAL LICENSING

Kevin Winstead, Commissioner
Tiler Hahn, Board Administrator
Clayton Patrick, General Counsel

Members Absent

Dr. Jonathan Carroll

OTHERS

Daniel Leffel, Board Counsel

CALL TO ORDER

Crystal Shepherd called the meeting to order at 1:11 p.m.

APPROVAL OF MINUTES

After review of the minutes, A motion made by Elizabeth Ellis to approve the minutes from November 12, 2021, meeting. Motion, seconded by Andrew Cole, carried.

FINANCIAL STATEMENT

The Board reviewed and discussed the financial reports. No action was taken

DEPARTMENT OF PROFESSIONAL LICENSING REPORT

Mr. Winstead spoke on the state of emergency being pushed out to April 15, 2022. He informed the board of Senate Joint Resolution 150 if passed could end the state of emergency sooner than that date. Mr. Winstead reminded the board that the meetings are hybrid & in -person currently do not need to wear a mask.

Commissioner Winstead did let the board know they will be receiving a government email to use for anything related to board business. Information will be sent out prior to the implication of that. Also, IT department is working on a system for licensees to enter CEU hours after receiving them so to help track those hours for the licensee. It is projected to be ready within 6 months.

Commissioner Winstead informed the board of certain bills in the work that could affect the boards regulations. The board discussed these, and the process needed if they pass.

BOARD COUNSEL REPORT

Clayton Patrick introduced himself to the board as the General Counsel. Mr. Patrick introduced the boards new counsel Daniel Leffel.

Daniel Leffel brought up the changes the board had previously spoke on at the November 2021

meeting, with previous counsel, to get clarity.

Licensure Status Report

The Board reviewed the licensure status report. No action was taken.

Old Business

The Board was updated that IT department is working on getting their exam online.

New Business

Elizabeth Ellis brought to the attention of the board a surprise act article. The Board discussed & Board counsel stated he would need to investigate this further.

The Board reviewed the memorandum of agreement with the Department of Professional Licensing. A motion made by Elizabeth Ellis to accept the memorandum of agreement with the Department of Professional Licensing. Motion, seconded by Andrew Cole, carried.

The Board reviewed the memorandum of agreement with the Office of Legal Services. A motion made by Andrew Cole to accept the memorandum of agreement with the Office of Legal Services for the 2 years. Motion, seconded by Gerry Hearn, carried.

The Board discussed having a regulations committee. A motion made by Gerry Hearn to create the regulations committee with Elizabeth Ellis, Crystal Shepherd, & Andrew Cole serving on that committee. Motion, seconded by Andrew Cole, carried.

A motion made Elizabeth Ellis that the board gives authorization to the Regulation Committee to officially file the regulations when ready. Motion, seconded by Andrew Cole, carried.

Gerry Hearn informed the Board he is planning to resign from the board.

Application Review

No Applications to review.

ADJOURNMENT

A motion made by Elizabeth Ellis to adjourn the meeting at 2:08 p.m. Motion, seconded by Andrew Cole, carried.